TRACKER
SAFE

# OWNER USE AND CARE MANUAL

MODELS:

DS141414-ESR
DS141414-DLG

DS201414-ESR
DS201414-DLG

DS302020DD-ESR
DS302020DD-DLG

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Document # Tracker Safe-Owner Use and Care Manual-DS-Rev2

# Table of Contents



***ATTENTION:***

DO NOT STORE THIS MANUAL
IN YOUR SAFE

Serial Number:

_______________________________

Combination:

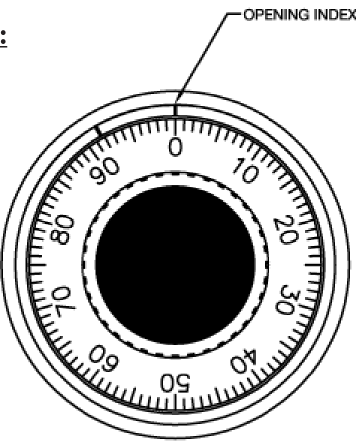
_______________________________

## Mechanical Dial Lock:

If the safe is in the unlocked position the door will open by turning the handle clockwise until it stops. Then pull door open.

If safe is in the locked position then please follow the directions below:

## Operating your Mechanical Dial Lock:




***Important Notes:***

- *Turn the dial slowly and evenly.*
- *Do not over rotate past a number. If an error is made, start from the beginning.*
- *Always view the dial straight on, not at an angle.*

***Use the Opening Index located at the twelve o'clock position.***

1) Turn the dial **LEFT**(counterclockwise), passing the first number in your combination three times. Then stop exactly on the number the **FOURTH** time around.

2) Turn the dial **RIGHT**(clockwise), passing your second number in the combination two times. Then stop exactly on the number the **THIRD** time around.

3) Turn the dial **LEFT**(counterclockwise), passing the last number in the combination one time. Then stop exactly on the number the **SECOND** time around.

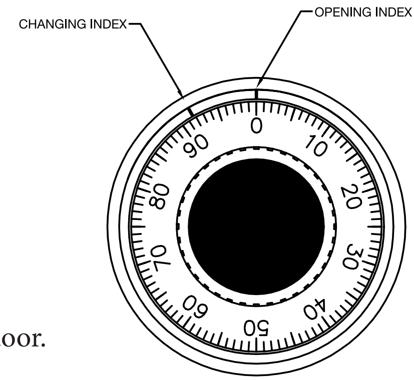
4) Turn the dial **RIGHT**(clockwise) until the dial stops completely. Then turn the safe handle clockwise to open the door.

**To lock the safe:** Close the door. Turn the handle counterclockwise until it stops. Spin the dial FOUR complete turns either direction. Turn the safe handle to be sure the safe is locked.

# Changing Dial Combo Code

To change the combination, you will need the existing combination and supplied “Change Key”.

When selecting a combination choose three numbers from 0-99, <u>except the last number.</u> **NEVER select numbers between 0 and 20 as the <u>LAST</u> number of the combination. This is a “forbidden zone” and can cause the lock to malfunction.**




1. If your safe is locked, you must first open the safe door by dialing the existing combination on the **<u>OPENING index</u>**. See figure to right.

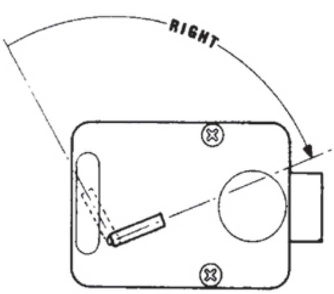
2) Open the safe door and locate the back cover to the door. Remove the screws holding the back cover on the door.

3) Next dial the existing combination, as previously described, using the **<u>CHANGING index</u>**. See figure above. STOP the dial on the third number of the combination.

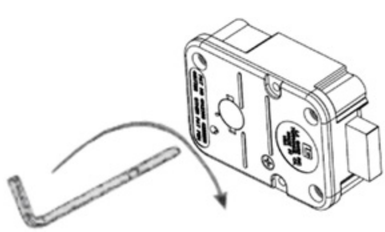
4) Insert the Change Key into the key hole on lock. (See Figures below) If the Change Key does not go in easily, the wheels are not aligned for changing. Redial the existing combination on the CHANGING index.

5) Turn the Change Key to the RIGHT until it stops(approximately one-quarter turn), Leave the key in the lock. Select a new combination, for example 40-50-60.

6) For code 40-50-60, still using the CHANGING INDEX, turn the dial to the LEFT and pass “40” three times and stop exactly on “40” the fourth time aligning the number with the CHANGING index.




**SEE NEXT PAGE FOR FINAL STEPS**



7) Turn the dial to the RIGHT and pass “50” two times and stop exactly on “50” the third time, aligning the number with the CHANGING index.

8) Turn the dial LEFT and pass “60” once and stop exactly on “60” the second time, aligning the number with the CHANGING index. Leave the dial on “60”.

9) Hold the dial steady, turn the change key to the LEFT until it stops (approximately one-quarter turn counterclockwise) and REMOVE the key.

Test the new combination by dialing the new combination using the OPENING index, ALWAYS perform this test with the safe door open. Test several times before closing the safe door.

## Electronic Lock Operation

**<u>SecuRam™ Electronic Lock:</u>**

The Securam Lock has **<u>TWO (2) Factory Codes</u>** that allow access.

**1) Manager Code: 1-1-1-1-1-1**

**2) User Code: 1-2-3-4-5-6**

Manager Code controls the User Code. See Manager Functions on page 7.

## Opening your safe for the first time

1) Turn the handle counterclockwise until it stops.
2) Enter the factory code 1-2-3-4-5-6. *Each key press is confirmed with a beep and LED flash to signal an input.*
3) The lock will confirm a vaild combination with two (2) beeps at the same time as two (2) LED flashes.
4) Within four (4) seconds, turn the handle clockwise until the handle stops.
5) Pull the door open.

*Invalid Combination Entry will be confirmed by three (3) beeps at the same time as three (3) LED flashes.*

## Changing your Manager or User Code

***WARNING: Always perform code change with the door OPEN and the bolts extended in the locked position.***

1) With the door in the open position, enter "zero"(0) six(6) times.
2) Within four (4) seconds, enter the existing six (6) digit code ONE (1) time.
3) Within four (4) seconds, enter the NEW six (6) digit code TWO(2) times.
4) Test your new code several times before closing and locking the door.

**<u>Valid Code Entry</u>:** Two (2) Beeps at the same time as two (2) LED flashes after valid six(6) digit code is entered.

**<u>Invalid Code Entry:</u>** Three (3) Beeps at the same time as three (3) LED flashes and the old code is still valid.

If a mistake is made while programming the new code, wait thirty (30) seconds and repeat steps 1-3.

**Disable User Code:**

**A)** Enter Manager Code and hold down the last digit of the code. Two beeps will sound indicating a valid code entry. Continue to hold down this digit until two additional beeps sound. This indicates that the system is now in program mode.
**B)** Push button "2". Two beeps will sound, indicating that the system has disabled the User Code.

**Enable a Disabled User Code:**

**A)** Enter Manager Code and hold down the last digit of the code. Two beeps will sound indicating a valid code entry. Continue to hold down this digit until two additional beeps sound. This indicates that the system is now in program mode.
**B)** Push button "1". Two beeps will sound, indicating that the system has enabled the User Code.

**Delete User Code:**

**A)** Enter Manager Code and hold down the last digit of the code. Two beeps will sound indicating a valid code entry. Continue to hold down this digit until two additional beeps sound. This indicates that the system is now in program mode.
**B)** Push button "3". Two beeps will sound, indicating that the system has deleted the User Code.

**Adding a User Code after it has been Deleted:**

**A)** Enter Manager Code and hold down the last digit of the code. Two beeps will sound indicating a valid code entry. Continue to hold down this digit until two additional beeps sound. This indicates that the system is now in program mode.
**B)** Push button "1". Two beeps will sound, indicating that the system is ready to receive the new user code.
**C)** Enter a six digit code. One beep will sound.
**D)** Repeat the six digit code. One beep will sound, indicating that the six digit codes entered were the same and the addition of the User Code was successful. If three (3) beeps sound, the programming was unsucessful. Repeat process "A" through "D".

## Electronic Lock - Other functions

**Wrong Try Lock Out Period:**

Four (4) consecutive invalid combinations starts a five (5) minute lock out period. The LED light will flash red at ten (10) second intervals. At the end of the lock out period, two (2) more invalid combinations will restart the five (5) minute lock out period.

**Low Battery Warning:**

Repeated LED flashing and beeping during an opening indicates that the battery is low and needs immediate replacement.

## Electronic Lock - Battery Replacement

**Replacing the Battery:**

1) Gently slide the entire keypad up. You will feel it "pop" loose.

2) Carefully pull the keypad away from the safe. Take care of the wires.

3) Carefully disconnect the 9-volt battery from the terminals by unsnapping the terminal connector located on top of the battery. CAUTION: DO NOT PULL BATTERY LEADS/WIRES OUT OF THE HOUSING!

4) Connect a new 9-volt **alkaline** battery with a "use date" of at least 5 years in the future.

   (Recommended brands: Duracell™, Energizer™, Eveready™)

5) Push the battery and the wire leads completely into the compartment. CAUTION: BE VERY CAREFULL NOT TO PINCH THE BATTERY LEADS.

6) Carefully position the keypad over the two mounting screws and slide the keypad down until you feel a "pop". Be careful that there are no wires pinched between the keypad and the safe. CAUTION: BE CAREFUL NOT TO PINCH THE WIRES.

## Bolting the Safe to the Floor

***WARNING: Safe must be bolted down. The safe presents a safety hazard unless bolted down.***

Your safe is equipped with 4 predrilled holes from the factory for securing the safe to a concrete floor. For wood floors, purchase anchors suited for your floor type and follow the anchor manufacturers directions for installation.

Step 1: Open your safe.
Step 2: Locate the bolt down hole caps located inside the safe on the floor and remove them.
Step 3: Place the safe in the exact location where you want it bolted down. Mark the floor through the holes in the bottom of the safe.
Step 4: Move the safe and drill four (4) three (3) inch deep holes in the concrete floor using a 3/8 inch masonry bit. *(Masonry bit not included)*
Step 5: Vacuum out debris caused by newly drilled holes in the concrete.
Step 6: Insert the outer sleeve into the hole.
Step 7: Place the safe carefully on top of the holes. *(Note: Level the safe using shims. Shims not included.)*
Step 8: From inside the safe, put the washer and the screw in hole and tighten until anchor is secured to the concrete.

## Use, Care, & Maintenance Continued

**MANUAL DIAL LOCKS:**
Once per year, have a certified lock technician service your lock.
**ELECTRONIC LOCKS:**
At least once a year, replace the battery with a 9-volt alkaline battery that has a "use date" of at least 5 years on it. When replacing the battery make sure to inspect the wires for signs of abuse like exposed wires or pinched wires. Also, make sure to keep the battery contacts clean of debris. (Recommend: Duracell™, Energizer™, Eveready™)
**INTERNAL LOCKING MECHANISM:**
The internal locking mechanism does not require maintenance. However, if there is a sudden change in feel or operation of the safe or lock, please contact a certified lock or safe technician for immediate service.
**HINGES:**
Once per year, lubricate the ball bearing hinges with a silicone spray.
**CHROME LOCKING BOLTS:**
We recommend lubricating the chrome locking bolts once a year with a little Vaseline or other petroleum based lubricant.

# DS SERIES
# LIMITED LIFETIME WARRANTY

Tracker Safe hereby warrants to the original purchaser that each new safe will be covered for damage caused by a fire, break-in, or an attempted break-in during the lifetime of the original purchaser if the purchaser's insurance policy will not cover the damage. Tracker Safe hereby warrants to the original purchaser that each new safe will be free from defects in materials and craftsmanship for one (1) year. This warranty applies only to safes located in the United States.

Lock: The safe's lock is warranted to be free from defects in materials and craftsmanship for a period of one (1) year from the date of purchase by the lock manufacturer.

Safe Contents: This warranty only applies to the Tracker Safe itself; the warranty does not extend to the personal property stored in the safe.

Tracker Safe's obligation under this Limited Lifetime Warranty is contingent upon proper use, installation, and maintenance of the safe and does not apply to the safe or parts that have been misused, neglected, or exposed to unreasonable wear and tear, or exposed to unusual or extreme environments. Modifying or changing the safe in ways that alter or effect the safe's intended operation or use will void this warranty. Failure to bolt the safe to the floor using the factory pre-drilled holes voids this warranty. The decision to repair a safe in purchaser's home, at the factory, or to replace the safe, is solely that of Tracker Safe. If the safe is to be repaired at the factory or replaced, Tracker Safe will pay for the freight back to the factory. The purchaser is responsible for packaging and palletizing the safe for curbside freight pickup at their own expense. Tracker Safe does not cover any costs to package, remove or install the safe.

To receive support under Tracker Safe's Limited Lifetime Warranty the purchaser must provide the following:
1) Proof of Purchase
2) Warranty Registration Form
3) Written Testimonial
4) Pictures of the damaged safe
5) A police or fire department report
6) Insurance Documents

Warranty Registration Form: The warranty registration form is located in the Tracker Safe Owner Use and Care Manual that came with the safe. To validate this warranty, the original purchaser must fill out the warranty registration form and mail it to Tracker Safe within sixty (60) days of purchase.

The above warranty is given in place of all other warranties and assurances, whether expressed or implied, including warranties to fitness for purpose, quality, or merchantability. Tracker Safe accepts no liability, under any circumstances, for any incidental or consequential damage or loss suffered by anyone, or to any property, as a result of using or being unable to use the safe.

Any claims arising from this limited warranty shall be resolved in the State of Washington and Washington law will apply to any dispute.

## Tracker Safe
## Warranty Registraion form

Please provide us with a copy of your receipt along with this registration form within sixty (60) days from original purchase date.

Name: ________________________________________

Address:_______________________________________

City:_________________________________________

State:_____________Zip:_____________

Phone:________________________________

Email:_________________________________

Date of Purchase:___________________

Model Number:___________________________________

Safe Serial Number: :________________________________

Purchased From:___________________________________

Comments:

_______________________________________________

_______________________________________________

_______________________________________________

Mail to:
Tracker Safe LLC
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Vancouver, WA 98661